

Michigan Department of State  
Licensing Unit  
Lansing, MI 48918

## Classroom Approval/Fire Marshal Verification

Driver Education Provider \_\_\_\_\_

Certification Number \_\_\_\_\_

School Owner or Coordinator \_\_\_\_\_

Telephone \_\_\_\_\_

### PART A

The Classroom Approval/Fire Marshal Verification form must be completed for each classroom location.

If the classroom site is located in a recognized educational institution (i.e., public, private, or parochial school), complete Part A.

"This shall serve notice to the Department of State that _____ (educational institution)	
has entered into an agreement with the above named driver education provider, to make a room available in _____ (building name)	
_____, located at _____ (address)	
for the purpose of conducting a driver education course. The room meets state and local building code and public occupancy requirements.	
_____ Authorized Educational Institution Official (Print)	_____ Telephone Number
_____ Signature	_____ Date

### PART B

The Classroom Approval/Fire Marshal Verification form must be completed for each classroom location.

If the classroom site is located in a non-educational institution (i.e., private business address, church building, etc.), complete Part B.

" _____ of the _____ has inspected the potential driver (Inspector's name) (fire department)		
education classroom, located at _____ (address, including room number)		
for the above named driver education provider. The classroom meets state and local building code and public occupancy requirements, and is		
approved for classes of not more than _____ students." (number of students)		
_____ Inspector's Signature	_____ Telephone Number	_____ Date

**Note:** When classroom instruction is given, class size shall not exceed 36 students or the number of students allowed by the fire marshal, whichever is less.